



Access Builds Children

301 N. Thompson Street
Suite 215
Conroe, TX 77301
936-203-8297
info@accessbuildschildren.com

RP Procedures for Multifamily Visits

Please arrive at the Alan B Sadler Building **at 8:00 AM. DO NOT ARRIVE EARLY** in order to comply with the no-contact policy between parties.

- 501 N Thompson, Conroe, TX
77301

Pull up to drop-off line:

- Display your drop off/pick up number in the vehicle's window.
- We will have a supervisor escort your child(ren) to their visiting parent.

If VP has not arrived or if the visit has been canceled for any reason, you will be notified immediately.

After delivering your child(ren) to the visitation, you are required to leave the property and immediate vicinity promptly. Drop-off/pick-up is not a time for any type of discussion, but you may reach out via text or email and you will receive a response during regular office hours.

Arrive at 501 N Thompson **at 12:00 PM. DO NOT ARRIVE EARLY.** At 12:00 PM, we will have the officer open the gate and allow you wait in pick-up line.

Pull up to the pick-up line:

- Display your drop off/pick up number in the vehicle's window and we will call for the child(ren). Please stay in your vehicle.
- A supervisor will escort your child(ren) to the front door, and we will walk them to your vehicle.
- If there are any questions or concerns that are not urgent, please contact the office via email. We will get back to you the following business day.

After you receive your child(ren), you are required to leave the visitation property and immediate vicinity promptly.